



FOURTH DEGREE MARQUETTE PROVINCE SOUTHERN DISTRICT OF ILLINOIS

Bernie Mennemeyer, Master
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TO: Faithful Navigators and Comptrollers
Grand Knights and Financial Secretaries

SUBJECT: **FOURTH DEGREE EXEMPLIFICATION IN EFFINGHAM, IL
AUGUST 19 -20, 2016**

As Master of the Southern District of Illinois, I am proud to announce a Fourth Degree Exemplification will be held in Effingham, IL on August 19 and August 20, 2016. Enclosed you will find the information, requirements and schedule of events. Please forward this information to every member of your Council and Assembly and encourage them to recruit new Sir Knights. It is imperative that each Assembly recruits and brings candidates to this Exemplification. It is also important to have Sir Knights attend in order to support the candidates, and if in possession of regalia, to assist in the ceremony. The facilities for the weekend will be Effingham Council 665 with lodging at the Comfort Suites across the road if needed. Make your reservation ASAP. Only through the efforts of each assembly in the District, can we grow our membership and make this Exemplification a great success. Let's set a record for Sir Knights joining our ranks, and help a brother Knight complete the process. ***"NOW IS THE TIME FOR THE FOURTH DEGREE"***.

To make this Exemplification a success, *we need your help* to:

1. Sign up new candidates for the Exemplification and insure the Form 4 is printed, legible and complete, with membership number, council number and FS signature.
2. Order your banquet tickets as a group and identify who will pick up the tickets.
3. Identify candidates you wish to sit with, in or near your group.
4. Insure you and any Past Faithful Navigators bring their White Capes and act as guards for the Exemplification. Commanders are encouraged to attend and bring their Purple regalia. All Fourth Degree members with regalia are asked to bring their regalia and can attend the Exemplification in regalia. If the weather is nice, there will be a procession to Mass across the street. **Please bring your regalia!**
5. Book your room so you can fully appreciate the best hospitality available.
6. Purchase an "ad" or "sponsor ad" in the souvenir booklet.
7. Dress for the Exemplification is black tuxedo with black bow tie, a white formal, pleated shirt with a **"standard" lay down collar** that hides the band of the tie and black socks and black footwear. Social Baldric is required for Sir Knights not wearing regalia.

The success of this exemplification is yours through your support. I would like to thank everyone in advance and let's make this a huge success.

Fraternally Yours,
Bernie Mennemeyer
Master, Southern District of Illinois



Knights of Columbus
F O U R T H
D E G R E E
Patriotic degree of the Order.

Southern District of Illinois – Marquette Province
Exemplification of the Fourth Degree
Effingham Knights of Columbus
Effingham Assembly 214
August 20, 2016

Location

The Exemplification will take place at the **Effingham KC HALL, Home of Effingham Council 665**, 1501 W. Fayette Ave., Effingham IL 62401. Reservations for overnight stays can be made by calling the Comfort Suites, 1310 W. Fayette Ave., Effingham, IL 62401 directly at **(217) 342-3151**. Room rate is \$89.00 per night plus tax. A block of rooms will be held for “Effingham Knights of Columbus” at that price until August 15, 2016.

Candidate Eligibility

A candidate for the Fourth Degree must be at least 18 years old, a 3rd Degree member in good standing with his council and a practical Catholic in union with the Holy See. **A current signed Third Degree Membership Card will be required at Registration.**

Required Dress

The Exemplification into the Fourth Degree is a formal event. All current Sir Knights and candidates shall wear a black tuxedo with black bow tie, a white formal, **pleated shirt with a "standard" lay down collar** that hides the band of the tie, black socks and footwear. Servicemen may wear their formal or semiformal uniform. Clergy may dress in their appropriate attire. Ladies should wear appropriate formalwear for the Mass and Banquet. Ladies may wear casual dress for the Ladies Luncheon ONLY and if you require a changing room, please note it on the ticket form.

Applications, Fees and Deadlines

Exemplification fee is \$70.00 per candidate and \$50.00 for Priests ONLY. Each candidate will receive a social baldric, 4th Degree lapel pin and one Banquet Ticket. Make Checks payable to: **Bernie Mennemeyer – Master**, for the candidates only and send with a completed and signed **Form 4** (rev. date of 12/14). To insure ALL FORM 4's are completed accurately, they must be received, voted on, and approved by the Assembly the candidate is joining. **The FORM 4's and checks are then sent to the District Secretary at the address below.** It is recommended the Assembly send all their candidate applications at one time and as early as possible. **DO NOT WAIT UNTIL THE LAST DAY.**

Candidates are encouraged to bring their wives and/or guest(s). Additional banquet tickets must be purchased separately on the Ticket Order Form. Make Checks payable to: **Effingham Assembly 214** – for Banquet and Ladies Luncheon Tickets and send to the Host Assembly Contact **no later than August 15** in order to have a good count for meals. Please make sure the Host Assembly is aware of any special dietary considerations.

Souvenir Book

Assemblies can honor their Faithful Friar and their Faithful Navigator and his Lady with a Sponsor Ad. Congratulate the Sir Knights joining your Assembly and all the new Sir Knights with an Ad. Ad copy must be received **no later than August 5** to be included in the souvenir book. Use the Advertisement Order Form to place an ad in the book.

THE REGISTRATION PACKET IS AVAILABLE ON THE ILLINOIS STATE COUNCIL WEBSITE (www.illinoisknights.org) OR THE EFFINGHAM COUNCIL 665 WEBSITE (www.ffmpegkc.com).

For more information contact:

Master of the Southern District
Bernie Mennemeyer
2300 West Iles Ave
Springfield, Il 62704
Ph. 217-546-4321
bmenn42@hotmail.com

Host Assembly Contact
Robert (Bob) Walker, PFN
203 Elmwood Drive
Watson, Il 62473
Ph. 217-821-6176
rvwalker@ruralcommail.com

District Secretary
Gary Schmidt
5249 Primrose Ln.
Riverton Il 62561
Ph. 217-971-6624
pswgl0809@yahoo.com



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TENTATIVE SCHEDULE OF EVENTS

Friday, August 19: 7:00 p.m. to 9:00 p.m.?	Welcome Social at Effingham KC Hall – beverages, snacks and entertainment.
Saturday, August 20: 9:30 a.m. to 11:00 a.m. <i>Registration needs to be done by 11:00 a.m. to allow preparation for Exemplification.</i>	Exemplification Registration. Banquet and Ladies Luncheon ticket pick-up in the lobby. Candidate preparation for Exemplification in the meeting room. Light lunch for candidates and Sir Knights will be available in the lounge during registration.
11:30 a.m.	Candidates Group Photo. Individual professional photographs as time allows.
12:00 p.m.	Candidates assemble for Exemplification
12:15 p.m. to 12:30 p.m.	Exemplification begins in the Christopher Room
3:00 p.m. to 3:30 p.m.	Individual professional photographs as time allows
3:30 p.m.	Effingham Assembly 214 Honor Guard assembles and leads procession to Sacred Heart Church for Mass and all Sir Knights with their ladies are encouraged to join the procession – weather permitting. Only the Honor Guard will carry swords.
4:00 p.m.	Mass at Sacred Heart Church with Reserved Seating – across Raney Street from Effingham KC Hall.
5:30 p.m. to 6:30 p.m.	Social Hour. A cash bar will be available. Individual professional photographs as time allows
6:30 p.m.	Formal Dinner Served in the Columbus Room: Fork tender roast beef, whipped potatoes and real beef gravy, carrots, green beans, 7 layer salad, carrot cake or peach pie, rolls, butter, coffee, tea, lemonade, water.
9:00 p.m. to ?	Social Gathering in the KC Hall Lounge.
Sunday August 21: 9:00 a.m.	Master’s Meeting at KC Hall – All Assemblies welcome.



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PLEASE JOIN US AT THE EXEMPLIFICATION LADIES LUNCHEON

As wife of the Master of the Southern District, it is my pleasure to welcome all the Ladies and invite you to attend the Exemplification Ladies Luncheon. I am looking forward to meeting all of you.

The luncheon will be across the street from the Effingham KC Hall at the Sacred Heart Parish Center – the Mass is at the Church. If the weather is nice, it is a short walk but if the weather does not cooperate or if you would rather not walk, a shuttle bus will be available or you may drive.

The cost of the luncheon is \$15 and the Ladies of Assembly 214 have arranged for Christy Harder to display her button collection and show the pieces of art and jewelry she makes with buttons. Christy has made presentations on her button art all over the Midwest and will have some pieces available for purchase. The Ladies will also have a gift bag for each lady attending the luncheon.

The attire for the luncheon is casual or event appropriate. There will be a short time after the luncheon for you to change into Mass and banquet clothes (long skirt, cocktail dress, glittery top, cocktail pants, etc.). Please note on the ticket order form if you need a changing room.

Reservations for the Ladies Luncheon must be received by Assembly 214 no later than August 5. You will pick your tickets up at the Effingham KC Hall Lobby during candidate registration.

I sincerely hope you will join us, as we will have a great time together.

If you have questions or need additional information, please feel free to call or email me.

Cheri Mennemeyer
 Wife of District Master Bernie Mennemeyer
bmenn42@hotmail.com
 (217) 546-4321

11:30 a.m.	<i>Immediately following Candidates Group Photo - Leave for the Ladies Luncheon. Walk, drive or a shuttle bus is available.</i>
11:45 a.m.	<i>Introductions and Welcome from the Master and Host Ladies Lunch Served by Joe's Pizza and Pasta: Appetizer Variety including Fried Ravioli, Breadsticks, Bruschetta and Cousin Tavio Sampler (thin crust pie with garlic butter, fresh mozzarella, peeled tomato and basil). Lunch also includes an Italian Salad and a variety of cannoli and cheesecakes for dessert. Program by Christy Harder after lunch.</i>
2:30 p.m.	<i>Ladies return from Luncheon and prepare for Mass and banquet. Please note if a changing room is required on the ticket form. Opportunity for individual professional photographs as time allows.</i>



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BANQUET AND LADIES LUNCHEON TICKET ORDER FORM

Please send by **August 15** in order to have a good count for meals.

Name: _____ Assembly Name: _____ No. _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

You may order tickets as a group. Please identify who will be picking up the tickets: _____

If a group, please list all the names of the guests in your group and note the candidates in your group, if any.

Candidate's Names: _____

Guest's Names: _____

DO NOT INCLUDE THE CANDIDATES IN THE NUMBER OF TICKETS ON THIS ORDER FORM – THE CANDIDATE'S TICKET IS INCLUDED WITH HIS REGISTRATION SENT TO THE DISTRICT SECRETARY.

Banquet – No. of Tickets _____ X \$30.00 = \$ _____
 (Do not include Candidates)

Ladies Luncheon – No. of Tickets _____ X \$15.00 = \$ _____

Total Amount \$ _____

Names of the Ladies attending Luncheon:

Please note any Special Dietary Needs for either Ladies Luncheon or Banquet:

Ladies may dress casual for Luncheon. Appropriate Dress is required for the Mass and Banquet. Please note if you need a changing room between the Luncheon and Mass: _____

Checks for Banquet and Ladies Luncheon Payable to: **Effingham Assembly 214**

Send Completed Form and Check to:

Robert (Bob) Walker, PFN
 203 Elmwood Drive
 Watson, IL 62473
 Ph. 217-821-6176
rvwalker@ruralcommail.com



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Souvenir Book Advertisement Order Form

On August 20, 2016, the Southern District of Illinois - Marquette Province will host an Exemplification of the Fourth Degree at the Effingham KC Hall in Effingham, Illinois. Effingham Assembly 214 will sponsor this degree work. We are asking each Assembly, Council and Brother/Sir Knight to consider sponsoring an advertisement in the Exemplification Souvenir Book. Costs of the ads are full page \$100.00, half page \$60.00. A single line Sponsor/Patron Ad for Sir Knights and their wives is available for \$10.00. Each Assembly should honor their Faithful Friar and their Faithful Navigator and his Lady with Sponsor Ads. Additionally, businesses are invited to place their business or corporate advertising in the book. Please share this information with businesses owned or operated by K of C members and ask them to advertise in this book so that we may build a useful directory of businesses we as Knights of Columbus would want to patronize.

ORDER DEADLINE IS: August 5, 2016

- FULL PAGE 5 ½ X 8 ½ \$100.00
- HALF PAGE \$60.00
- SPONSOR/PATRON AD \$10.00

- I am e-mailing my print ready ad in pdf format.
 - Please design an Ad for me
- Print Ad information on the back of this form or include typed copy. A proof will be e-mailed or faxed for approval.

Special Messages: Special messages from an individual only may be printed in the book such as “In Memory of “, Congratulations or Welcome Sir Knights at \$10 for a single line or \$25 for 3 lines.

Sponsor/Patron Ad or Special Message: <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>

ADVERTISING CONTRACT – Please Type or Print:

Name (Business, Individual, Organization): _____

OR Council/Assembly Name: _____ No. _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-Mail: _____

Amount paid: _____	Amount Received: _____ by: _____ of Assembly 0214
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 PRINTED NAME OF AUTHORIZED SIGNER

 AUTHORIZED SIGNATURE

Mail Completed form, ad copy and payment to:

Gregory L. Koester
 2705 Veterans Drive
 Effingham, IL 62401
 phone: (217) 821-7731
 email: gkoester665@consolidated.net

Make checks payable to:

Effingham Assembly 214

ALL ADS AND PAYMENTS MUST BE RECEIVED BY
AUGUST 5 TO BE INCLUDED IN THE SOUVENIR BOOK